



REPUBLIC OF NAMIBIA

MINISTRY OF INFORMATION,  
COMMUNICATION AND TECHNOLOGY

# VACANCY

## DIRECTORATE: PRINT MEDIA AFFAIRS

**Post title:** 1 x Senior Information Officer Grade 7  
**Division:** Media Liaison Services  
**Subdivision:** Media Monitoring and Analysis  
**Salary Scale:** N\$ 269 189 – 321 707  
**Transport Allowance:** N\$ 7 680 p.a  
**Housing Allowance:** N\$ 13 080 p.a  
**Duty station:** Windhoek

### MINIMUM REQUIREMENTS:

An appropriate recognised Bachelor Degree plus three (3) years appropriate experience in media analysis, Journalism, Public Relations and Social Science fields. Excellent English writing skills, verbal expression and ardent reader and computer literacy are prerequisites for this position. Extensive knowledge of the Namibian, SADC, African and World historical, political and economic background will be advantage.

**Post title:** 1 x Media Officer Grade 8  
**Division:** Production  
**Subdivision:** Publication  
**Section:** Periodical and Exhibitions  
**Salary Scale:** N\$ 220 828 – 263 911  
**Transport Allowance:** N\$ 7 680 p.a  
**Housing Allowance:** N\$ 13 080 p.a  
**Duty station:** Windhoek

### MINIMUM REQUIREMENTS:

An appropriate Bachelor Degree in Media, Journalism or Social Science studies from a recognised tertiary institution plus one (1) year of appropriate experience in media production environment or journalism.

**Additional Requirement:** The incumbent must have good interpersonal relations, excellent English writing and interviewing skills, report writing, knowledgeable of the Namibian historic background, socio-economic, political and cultural terrains. The incumbent must have good interpersonal relations, wide and general knowledge or inquisitiveness to know the why and how of the journalism pyramid and the ability to research and compile stories.

**Note:** Public Servants are requested to apply through their Human Resources Management offices under cover form ZO/352(i)

Applicants must be Namibian citizens. All foreign qualification must be submitted with evaluation of qualification from Namibia Qualification Authority. A separate application must be submitted for each post and must be clearly indicated on each application from 156043 and Health questionnaire form 156094 (obtainable at all Government Offices) together with a comprehensive Curriculum Vitae and Certified copies of educational qualification. NB: Failure to complete all items on the application form for employment and not attaching the necessary documents will disqualify the application. The application forms must be addressed to:-

**Postal Address**  
**The Permanent Secretary**  
**Ministry of Information and**  
**Communication Technology**  
**Private Bag 13344**  
**WINDHOEK Or**

**Hand Delivered to**  
**Human Resource Office,**  
**Capital Building, Seven (7) Floor.**  
**Contact: Samuel Ntelamo – 061 283 2360**

**Closing Date: 20 August 2018**